

**ESCOP Chair's Advisory Committee
Conference Call Notes
January 3, 2005
4pm - Eastern**

Attendees: Eric Young, DC Coston, Sheila Julian, Al Parks, Sam Donald, LeRoy Daugherty, Darrell Nelson, Mike Harrington

1/3/0 ASSIGNMENTS		
Mike	Send approved Science on the Hill exhibit proposal to CAC members	Done
Eric	On behalf of DC Coston, draft an email to ESS announcing the new LEAD ²¹ program and explaining the cost	
	Ask Forrest Chumley if he'll serve as the ESCOP liaison to ECOP	Done
	Send email notice to ESCOP Executive Committee about meeting Feb 28	Done
	Ask Howard Gobstein if he'd give an update on NIFA at the ESCOP Exec meeting	Done

Old Business:

1. Revised MRF review forms – Daryl Lund

Daryl was not able to be on the call, so this item was deferred to next call.

2. 2005 SAES/ARD Workshop – Al Parks/Sam Donald

Potential Workshop topics are:

- Civil rights reviews (host session)
- Farm Bill
- Budget priorities
- National Institute for Food & Agriculture
- Impact writing training

Still working on location and hotel. San Antonio is not a likely candidate any longer, maybe Houston.

3. ESCOP liaison to ECOP – DC Coston

This should be a director

Forrest Chumley (KS) was suggested and received unanimous approval

Eric will contact him to ask if he's willing

4. ESCOP Executive Committee meeting, Feb 28 in D.C. – DC Coston

Meeting will be held in room 3220 at the Waterfront Centre from 1:00 to 5:00 on Monday Feb 28.

Eric will send a notice to the Committee

Possible agenda items include:

- National Institute for Food & Agriculture proposal – Howard Gobstein (?)
- CSREES update
- NIAS report – Terry Nipp
- LEAD²¹ report – Eric Young
- Future of the ESCOP Planning Committee
- Farm Bill Committee report – Daryl Lund

Eric will contact Howard Gobstein to see if he's available to give the NIFA update

5. Standing Committee Business:

Budget/Legislative Committee – Darrell Nelson

No new developments at this time

BRT evaluation showed strong support from the experiment station section

Communication and Marketing Committee

No report.

Science and Technology Committee – Eric Young

On-line survey on Roadmap priorities and needs will stay active through January to get a better response

Planning Committee – Sam Donald

LeRoy Daugherty will act as chair of this committee until its future is decided at the Feb 28 Executive Committee meeting.

6. Other Issues

ESCOP's proposal for an entry-way exhibit at the Science on the Hill event has been approved. Mike Harrington will continue to work with ag communicators at HI, OK, and MD to develop this exhibit. Also, Mike will send the approved proposal to the CAC members.

**ESCOP Chair's Advisory Committee
Conference Call Notes
May 2, 2005
4pm - Eastern**

Attendees: Eric Young, Tom Fretz, Daryl Lund, DC Coston, Donna Pearce and Sheila Julian

5/2/05 ASSIGNMENTS		
Tom	Draft tentative charge for the National Germplasm Coordinating Committee on behalf of D.C. to send out to the group	
Eric	Draft response letter to Ed Knipling on behalf of D.C. acknowledging receipt of letter	
	Help Tom Fretz write tentative charge for the National Germplasm Coordinating Committee	
	Eric will confirm cost of ESCOP Nat. C-FAR membership and solicit email vote from Exec Committee	

3/30/05 ASSIGNMENTS		
Donna	Add Mike Harrington to the Communication & Marketing Committee list serve	Done
Al Parks or Sam Donald	Send Donna/Eric information on September meeting to post on the ESCOP web site	
	Add Formula Funds/section 406 funding session to agenda	
	Ask Darryl Lund to handle Formula Funds/Section 406 funding session	

1. Germplasm Task Force – Tom Fretz

- Received comments from the North Central Region still waiting on the Southern and Western Regions
- Goal is to finish by the end of May
- Visit with Gary Cunningham
- Eric will draft a response letter on behalf of D.C. to Ed Knipling
- Tom and Eric will draft a tentative charge for the National Germplasm Coordinating Committee on behalf of D.C.

2. Formula Funds Task Force update – Tom Fretz

- Policy Board of Directors want to expand group and reset the charge
- Face to face meeting in Washington in June 2 and 3
- Committee Co-Chairs are:
 - Nancy Bull
 - Wendy Wintersteen
- Now is not the time to go to OMB
- Kirklyn Kerr has put together a "Think Tank" Committee chaired by Jeff Armstrong and Fred Cholick
- The group will meet face to face in June

3. ESCOP National C-FAR Membership – DC Coston

- Agree to renew ESCOP's membership in National C-FAR

- Cost is \$1000.00
- Eric will confirm cost and solicit email vote from Exec Committee

4. **SAES/ARD Workshop –Sam Donald**

No report

5. **Standing Committee Reports:**

Budget/Legislative Committee – Darrell Nelson/Daryl Lund

- Had conference call on April 28th
- Call for preliminary recommendations on priorities for the FY 07 budget has gone out to ESCOP
- Agreed that we would examine these priorities in detail at the Fall SAES/ARD workshop
- BAC did not issue an official statement in support or not on the full overhead cost recovery issue
- BAC adopted a policy not to take a stand on the full overhead cost recovery issue and should be studied thru the Think Tank Committee

Communication and Marketing Committee – Jerry Arkin/Tom Fretz

No report.

Science and Technology Committee – Steve Pueppke/Eric Young

- Face to face meeting in Cincinnati May 10 & 11
- Things we will cover are:
 - Survey on Roadmap
 - Sub-Committees

Other Issues:

- NERA requested reimbursement for postage in the amount \$1200.00 from ESCOP to cover the cost of mailing Formula for Success brochure

**ESCOP Chair's Advisory Committee
Conference Call Notes
June 6, 2005
4pm - Eastern**

Attendees: D.C. Coston, Eric Young, Tom Fretz, Daryl Lund, Mike Harrington, Jerry Arkin, Sam Donaldson, Al Parks, LeRoy Daugherty and Donna Pearce

6/6/05 ASSIGNMENTS		
Al	Send Workshop announcement to Donna to post on ESCOP website	
D.C.	Contact Ed Knipling and Gary Cunningham about appointing National Plant Germplasm Coordinating Committee	
Mike	Contact Scott Angle to see if he will continue on as the ESCOP Policy Board Representative	Done
Tom	Draft a letter to ESCOP from the Task Force	
	Draft a letter from ESCOP to Kirklyn Kerr asking the Policy Board to take steps to begin discussions with CSREES on behalf of D.C.	
Eric	Adjust the 2005 Summer ESCOP Meeting agenda and email out to group later in the week	Done
	Put Joint Cops "Hot Topics" as an agenda item on the July CAC call	Done
	Email Science and Tech letters to group for feed back	Done

5/2/05 ASSIGNMENTS		
Tom	Draft tentative charge for the National Germplasm Coordinating Committee on behalf of D.C. to send out to the group	Done
Eric	Draft response letter to Ed Knipling on behalf of D.C. acknowledging receipt of letter	Done
	Help Tom Fretz write tentative charge for the National Germplasm Coordinating Committee	Done
	Eric will confirm cost of ESCOP Nat. C-FAR membership and solicit email vote from Exec Committee	Done

1. Germplasm Task Force – Tom Fretz

- Ready to conclude and disband the Task Force
- Put together a One-Pager on possible charge for "National Plant Germplasm Coordinating Committee"
- D.C. needs to talk to Ed Knipling and Gary Cunningham about deciding how big the committee needs to be, what sort of members it should have, is the draft charge about right, and how to get it operating
- Tom will draft a letter to ESCOP from the Task Force on behalf of D.C. to transmit the final report
- Discuss on July CAC call what the formal makeup of the NPGCC should be
 - 2 – 3 people from each region should serve on the committee

- Needs to be a 3-way partnership between SAES, ARS, and CSREES, all with voting members
- Possible a stakeholder rep
- At least one member that directs a regional germplasm repository

2. Formula Funds Task Force update – Tom Fretz

- Met face to face in Washington June 2-3
- Will meet with Deputy Secretary Connor to discuss FF with him – we have three weeks to make something happen on our '07 budget before it goes behind the curtain
- Department is weighing four possible options
 - Staying the course set by President's budget proposal
 - Repeat FY06 budget with 50% reduction in FY07 and 100% in FY08
 - Work with the system to develop some alternatives to traditional FF
 - Leave Formula Funds at their current level
- Tom will draft a letter from ESCOP to Kirklyn Kerr asking the Policy Board to take steps to begin discussions with CSREES on behalf of D.C.

3. Joint COPs Proposed Agenda – D.C. Coston

- Possible "Hot Topics" during All COPs session
 - Germplasm Task Force
 - Formula Funds Task Force
- Put "Hot Topics" as an agenda item on the July CAC call

4. ESCOP meeting Agenda – D.C. Coston and Eric Young

- Increase Germplasm Task Force time limit from 15 minutes to half an hour
- Increase Formula Funds Task Force time limit from 15 minutes to half an hour under the Joint ECOP/ESCOP Meeting
- Add Formula Funds Task Force to the ESCOP morning session
- Change most liaison and regional reports to written only
- Eric will adjust agenda and email out to group later in the week

5. Appoint a rep to ICOP – D.C. Coston

- Put appoint a rep to ICOP on the July CAC call

6. 2005 SAES/ARD Workshop – Al Parks/Sam Donald

- Budget must be covered by registration
- How do we handle the registration for special invited guest? Do we charge them?
- Registration is \$300.00 for participant and \$100.00 for guest/spouse
- Will use the same meeting general format as last year
- Dinner Monday evening will start at 7:00 pm/ no speaker
- FY'07 budget priorities should be on workshop or ESS agenda
 - EDs will consider how best to do this and come back to CAC with recommendation

7. Standing Committee Reports:

Budget/Legislative Committee – Darrell Nelson/Daryl Lund

- No report

Communication and Marketing Committee – Jerry Arkin/Tom Fretz

- Tom has drafted a letter to D.C. with four recommendations that have come from the Communication and Marketing Committee that need to be considered
 - CAC should recommend to the ESCOP Committee that the two BRT seminars be supported with \$5,000 each now and have discussion at the ESS meeting about an additional \$5000 each.

- Plans for these seminars are moving fast, but the Deans and Directors of research and extension have not approved supporting it
- CAC will take this question to ESCOP in July with recommendation we do \$10,000 now (\$5000 per seminar) and put it on ESS agenda to consider the remainder
- EDs should make sure their regions' representatives to ESCOP understand what this is about and that they have information on the seminars to be prepared for the discussion at the ESCOP meeting
- Put under Communication and Marketing as a sub-item on the ESCOP agenda

Science and Technology Committee – Steve Pueppke/Eric Young

- Eric will email the original and revised letters to Colien from the Social Science Subcommittee regarding NRI funding to get feedback on whether or not the letter should come from ESCOP Chair
- Remainder of S&T report will be given during July CAC call

8. Other Issues:

- Scott Angle will assume the Dean and Director position in Georgia; will he continue as the ESS Policy Board representative?
 - Mike will check with Scott to see if he would like to continue as rep
- Due to the July 4th Holiday our next CAC call will take place on Wednesday, July 6 @10:00 am – Eastern time

**ESCOP Chair's Advisory Committee
Conference Call Notes
July 6, 2005
10 am - Eastern**

Attendees: D.C. Coston, Eric Young, Tom Fretz, Daryl Lund, Mike Harrington, Sam Donald, Al Parks, LeRoy Daugherty and Donna Pearce

7/6/05 ASSIGNMENTS		
Al	Send Workshop announcement to Donna to post on ESCOP website	Done
Tom	Draft a one pager "Hot Topics" handout	Done
D.C.	Contact Ed Knippling and Gary Cunningham to get their suggestions on possible members	Done
	Contact Greg Weidemann to see if he will be willing to serve as chair-elect on the Budget and Legislative Committee	Done
Eric	Draft a letter on behalf of D.C. to Greg Wiedemann on his appoint as chair-elect on the Budget and Legislative Committee	

6/6/05 ASSIGNMENTS		
Al	Send Workshop announcement to Donna to post on ESCOP website	Done
D.C.	Contact Ed Knippling and Gary Cunningham about appointing National Plant Germplasm Coordinating Committee	
Mike	Contact Scott Angle to see if he will continue on as the ESCOP Policy Board Representative	Done
Tom	Draft a letter to ESCOP from the Task Force	
	Draft a letter from ESCOP to Kirklyn Kerr asking the Policy Board to take steps to begin discussions with CSREES on behalf of D.C.	
Eric	Adjust the 2005 Summer ESCOP Meeting agenda and email out to group later in the week	Done
	Put Joint Cops "Hot Topics" as an agenda item on the July CAC call	Done
	Email Science and Tech letters to group for feed back	Done

1. Germplasm Task Force – Tom Fretz

- Ed Knippling and Gary Cunningham are attending the ESCOP meeting in July
- Ed Knippling would like to move the Germplasm Coordinating Committee forward
- D.C. will contact Ed Knippling and Gary Cunningham to get their suggestions on possible members
- Possible members
 - Alan Simons, AZ
 - Dr. Richard Crowder, President/CEO of American Seed Trade Association
- Need one ED to serve as staffer
- D.C. will pass out memo at all COPS meeting asking for possible nominees to serve on the task force

2. Formula Funds Task Force update – Tom Fretz

- No report

3. BAA Think Tank Update – Daryl Lund and Mike Harrington

- Met face to face in Washington June 26-28
- Eddie Gouge will send out Core values and principles email to all BAA members this week
- Daryl will send out memo to all ARS directors lists requesting comments

4. POW Revised Rules

- Eric drafted some thoughts with regards to the logic and model for research
- Memo will go out today that sites two things
 - Guidelines are basically silent on knowledge area
 - Logic model and it's application to research

5. Possible “Hot Topics” for Joint session – D.C. Coston

- Tom will draft a one pager “Hot Topics” handout
- “Hot Topics”
 - Formula Fund Task Force
 - Future of Partnership
 - Germplasm Task Force

6. Appoint a rep to ICOP – D.C. Coston

- Kevin Kephart has volunteered to serve as ESCOP rep to ICOP
- ED's will submit names at meeting in Kansas City

7. 2005 SAES/ARD Workshop – Al Parks/Sam Donald

- Sent tentative agenda to ED's for approval
- Registration is \$325.00 for participant and \$100.00 for guest/spouse
- Deadline for registration is August 25
- Have 6 breakout rooms and 1 large room
- See agenda below for details

8. Standing Committee Reports:

Budget/Legislative Committee – Darrell Nelson/Daryl Lund

- D.C. will contact Greg Weidemann to see if he will be willing to serve as chair-elect on the Budget and Legislative Committee
- Tom Fretz has volunteered to work with the chair-elect on Legislative issues
- Eric will draft a letter on behalf of D.C. to Greg Wiedemann on his appoint as chair-elect on the Budget and Legislative Committee

Communication and Marketing Committee – Jerry Arkin/Tom Fretz

- No report

Science and Technology Committee – Steve Pueppke/Eric Young

- No report

9. Other Issues:

- Next CAC call will take place on Monday, August 29 @ 4:00 pm – Eastern time

GENERAL SCHEDULE
2005 ESS/SAES/ARD Workshop
September 25-28, 2005
San Antonio, TX

Sunday, September 25	
4:00 PM - 6:00 PM	Registration
6:00 PM - 8:00 PM	Reception

Monday, September 26	
7:00 AM - 8:00 AM	<i>Continental Breakfast</i>
8:00 AM - 12:00 N	Regional Meetings
12:00 N - 1:00 PM	<i>Lunch</i>
1:00 PM - 5:00 PM	ESS Meeting
6:00 PM - 8:00 PM	<i>Reception and Dinner (TBA)</i>

Tuesday, September 27	
7:00 AM - 8:00 AM	<i>Continental Breakfast</i>
8:00 AM - 9:45 AM	Session 1: Value of 1890s and Partnerships - ARD/Sam Donald
9:45 AM - 10:15 AM	<i>Break</i>
10:15 AM - 12:00 N	Session 2: FY 2007 Budget Priorities – Daryl Lund (concurrent breakout activities)
12:00 N - 1:00 PM	<i>Lunch</i>
1:15 PM - 3:00 PM	Session 3: Focus on Civil Rights – Tom Fretz
1:15 PM - 1:30PM	Introduction - Thomas Fretz , Executive Director, NERA
1:30 PM - 2:15 PM	Overview of the Administrative Guidelines for Civil Rights Compliance for Research Institutions
2:15 PM - 2:40 PM	Panel - Observations and comments from Directors who have participated in an SAES Civil Rights review
2:40 PM - 3:00 PM	Questions, Feedback and Wrap-Up
3:00 PM - 3:15 PM	<i>Break</i>
3:15 PM - 5:00 PM	Session 4: NRI Priority Setting – Mike Harrington
5:00 PM	<i>Evening Open</i>
5:00 PM - 6:30 PM	NIAS Member Meeting – D.C. Coston

Wednesday, September 28	
7:00 AM - 8:00 AM	<i>Continental Breakfast</i>
8:30 AM – 10:00 AM	Session 5: Challenges for Rural America: New Opportunities for State Agricultural Experiment Stations- Young
8:30 AM - 8:35 AM	Introduction to Session - Eric Young , Executive Director, SAAESD
8:35 AM - 9:00 AM	Demand Driven Agriculture
9:00 AM - 9:30 AM	Consequences for Land Grant Universities
9:30 AM - 10:00 AM	Rural Non-Farm Partners and Opportunities
10:00 AM - 10:15 AM	<i>Break</i>
10:15 AM - 11:45 AM	Session 6: POW Format and One Solution – Daryl Lund
11:45	Adjourn - Lunch on your own (Safe travel home)

**ESCOP Chair's Advisory Committee
Conference Call Notes
August 29, 2005
4:00 pm - Eastern**

Attendees: D.C. Coston, Eric Young, Tom Fretz, Daryl Lund, Mike Harrington, Sam Donald, Al Parks, LeRoy Daugherty, Lee Sommers and Donna Pearce

8/29/05 ASSIGNMENTS		
EDs	Submit Workshop Topics and PowerPoint presentations to Donna no later than September 12.	
Eric	Eric will draft a new ESS agenda and send to the CAC group for final approval	
	Eric will contact Wendy Wintersteem to see if she would like to remain as the alternate on the Policy Board	
	Eric will draft a letter on behalf of D.C. Coston to Kirklyn Kerr and cc: Mort stating the Chair's Advisory Committee would like to submit Dr. Nancy Cox and Dr. LeRoy Daugherty's names as consideration for the vacant slot on the Policy Board of Directors.	

7/6/05 ASSIGNMENTS		
Al	Send Workshop announcement to Donna to post on ESCOP website	Done
Tom	Draft a one pager "Hot Topics" handout	Done
D.C.	Contact Ed Knippling and Gary Cunningham to get their suggestions on possible members	Done
	Contact Greg Weidemann to see if he will be willing to serve as chair-elect on the Budget and Legislative Committee	Done
Eric	Draft a letter on behalf of D.C. to Greg Wiedemann on his appoint as chair-elect on the Budget and Legislative Committee	Done

1. ESS Agenda – D.C. Coston/Eric Young

- NRSP Review Committee has requested a longer time more time on the agenda
- Move NRSP voting results to first thing after break
- Eric will draft a new ESS agenda and send to the CAC group for final approval
- Add NIMSS Survey report to agenda
- Add Colien Hefferan's name to agenda item 5

2. 2005 SAES/ARD Workshop – Al Parks/Sam Donald

- Over 100 participants have registered
- Sunday's reception will consist of heavy Hors d'oeuvres served on the patio on top of the hotel

- Monday nights reception/dinner will be hosted by the President of Prairie View A&M
- Need breakout rooms for Workshop section's 2 & 4
- EDs are responsible for putting together the session, which they chair and getting it to Donna by September 12th.
- Remind speakers to bring their PowerPoint presentations on a memory stick to the meeting if presentation has not been posted to the Workshop agenda before the meeting.

3. **Germplasm Task Force Update – Tom Fretz**

- Have on-line committee members
- First conference call to be held on Friday, September 16th
- Will have Face to Face meeting this Fall
- Chair of committee should be someone from ESCOP

4. **Formula Funds Task Force update – Tom Fretz**

- Working on a couple of White Papers
- Conference call Thursday, September 1
- Working with Wendy Wintersteen and Wally Huffman on a couple of projects
- Would like to request \$2500.00 from the ESCOP discretionary account to help provide support for the Task Force to cover cost of consulting and marketing
- It was purposed that the Chair's Advisory Committee give the Chair of ESCOP the authority to spend up to \$2500.00 to cover cost of consulting and support for the Formula Funds Task Force using the approved procedures. **Approved by the Chair's Advisory Committee**

5. **Standing Committee Reports:**

Budget/Legislative Committee –LeRoy Daugherty/Daryl Lund

- No report

Communication and Marketing Committee – Jerry Arkin/Tom Fretz

- No report

Science and Technology Committee – Steve Pueppke/Eric Young

- No report

6. **Policy Board Nominations**

- The Policy Board received four nominees
 - Nancy Cox
 - LeRoy Daugherty
 - Steve Slack
 - Greg Weidemann
- Wendy Wintersteen will remain as the alternate until her term ends
- Eric will contact Wendy Wintersteen to see if she would like to remain as the alternate on the Policy Board
- Eric will draft a letter on behalf of D.C. Coston to Kirklyn Kerr and cc: Mort stating the Chair's Advisory Committee would like to submit Dr. Nancy Cox and Dr. LeRoy Daugherty's names as consideration for the vacant slot on the Policy Board of Directors.

**ESCOP Chair's Advisory Committee
Conference Call Notes
September 28, 2005
10:30 AM - Eastern**

Attendees: D.C. Coston, Eric Young, Tom Fretz, Daryl Lund, Mike Harrington, Sam Donald, Al Parks, LeRoy Daugherty, Nikki Nelson and Donna Pearce

9/28/05 ASSIGNMENTS		
Lee	Send out an email stating that Ron Pardini has been nominated as Chair-Elect of ESCOP and call for other nominations from the Western Region.	Done
Daryl	Prepare a statement and share with the other EDs stating why ESCOP and the Chair Advisory Committee is requesting an additional \$5,000.00 for each of the two LGU Seminars	
Eric	Draft and email for a ballot requesting a vote for agenda items LGU Seminars' additional support ESS Rules of Operations Changes 2004 minutes and interim actions	
Nikki	Set up NRSP conference call	
	Send out NRSP ballot	
	Set-up a survey using Zoomerang to send out to the directors concerning the NRI Priorities and '07 budget priorities	

8/29/05 ASSIGNMENTS		
EDs	Submit Workshop Topics and PowerPoint presentations to Donna no later than September 12.	Done
Eric	Eric will draft a new ESS agenda and send to the CAC group for final approval	Done
	Eric will contact Wendy Winterstem to see if she would like to remain as the alternate on the Policy Board	Done
	Eric will draft a letter on behalf of D.C. Coston to Kirklyn Kerr and cc: Mort stating the Chair's Advisory Committee would like to submit Dr. Nancy Cox and Dr. LeRoy Daugherty's names as consideration for the vacant slot on the Policy Board of Directors.	Done

1. ESS agenda items needing a section vote for approval:

a. NRSP-6 project and all NRSP budgets – Daryl

- Daryl and Nikki will set up a conference call with all directors and have Gary Lemme go over NRSP presentations and recommendations
- Nikki will send out an email ballot to directors for vote on the NRSPs

- Nikki has emailed Bart Hewitt and Janet Downey requesting a time line for the proposed NRSP budgets, NRSP-6 new proposal and NRSP recommendations

b. LGU Seminars' additional support - DC and Eric

- Need to request that the directors approve an additional \$5,000.00 for each of the two LGU Seminars
- Daryl will prepare a statement and share with the other EDs stating why ESCOP and the Chair Advisory Committee is bringing this forward
- SAAESD office will send out the ballot

c. ESS Rules of Operations Changes - DC and Eric

d. 2004 minutes and interim actions - DC and Eric

- Eric will do ballot for b, c, and d
- Each ED will send ballot out to the directors in their region

e. ESCOP Chair-elect - DC and Eric

- Lee Sommers will send out an email stating that Ron Pardini has been nominated as Chair-Elect of ESCOP and call for other nominations from the Western Region.
- If the committee doesn't receive additional nominees the committee will declare the nominee Chair-Elect by acclamation.

2. Transition of ESCOP Chair - DC and AI

- Approved by voice Coston handed the ESCOP responsibilities for 2006 over to AI Parks
- Gavel will be presented at later date

3. Report on hotel cancellation and potential registration refund – AI

- Hotel has released them from the meeting contract, so they will be refunding the full registration to those who had paid
- Refunds will take approximately 30 days

4. Re-schedule SAES/ARD Workshop

- Workshop will not be re-schedule at this time
- Nikki will set-up a survey using Zoomerang to send out to the directors concerning the NRI Priorities and budgets
- AI will appoint a committee and revisit the whole fall meeting structure

5. Future CAC conference calls - AI and Sam

- EDs will help Sam and AI with meeting agendas for upcoming ESCOP meetings
- Sam and AI will handle all CAC calls
- CAC calls will take place the following dates and times:
 - Monday, November 7 **4:00 PM (Eastern)**
 - Monday, December 5 **3:00 PM (Central)**
 - Monday, January 2 **(HOLIDAY) 2:00 PM (Mountain)**
 - Monday, February 6
 - Monday, March 6
 - Monday, April 3
 - Monday, May 1
 - Monday, June 5
 - Monday, July 3
 - Monday, September 4 **(HOLIDAY)**

6. Other items

**Minutes of the
ESCOP CAC Conference Call
December 5, 2005
3:00 PM (CST)**

- 1) The CAC conference call was called to order and opening remarks were made by Alfred L. Parks, ESCOP Chair.

Participants were as follows:

Samuel Donald	Nancy Cox
Eric Young	Leroy Daughtery
Tom Fretz	Mike Harrington

Call was made by Parks for any comments on the November 7th and November 14th minutes. Sam Donald indicated that Donna will add the next ESCOP Meeting to the November 14th minutes – which is on February 27, 2006 in Washington, D.C. It was also mentioned that the appointment of the LEAD-21 Board members would be moved to the correct place in the minutes.

Call was made by Parks for approval of the minutes with corrections. Motion was made and seconded to accept the minutes with said corrections. The members approved by unanimous vote, the minutes from the last meetings.

Call was made by Parks to approve the agenda at hand. Motion was made and seconded to accept the agenda with no corrections or discussion. A motion was also made and seconded by the members to approve the last conference call minutes.

- 2) BAC/Federal Budgets – Leroy Daughtery
Discussions were made at the November 14th meeting – to go forward with the request of 9% increase in the formula/base funds budget items that are associated with the system. Discussion was that double digits sounded too much; so an across-the-board of 9% will be requested.
- 3) Farm Bill Re-write - EDs
Tom Fretz – we had conference a call on the rural development subcommittee and I've gone through Title VI and Title VII pulling out various sections that might have some significance to where we might want to write in some language which might provide a role for either research or outreach or acceptance for the land-grant communities and our scientists/faculty. We are working on it and hope to have it done after the first of the year and got it out to the committee to take a look at again.
- 4) CREATE-21 – Mike Harrington
Update:
&Request was made to expand the efforts at the NASULGC Meetings in that each of the Sections were to ask to appoint folks - and that was done.
&There's about 22 or 23 people in the group now.

&Executive Committee has been created - consisting of the co-chairs: Jeff Armstrong; Lorenza Lyons; Nancy Bull; Steve Slack, and maybe others.

&Had one call since this meeting on last Thursday.

&Received a number of things to include identifying the list of the political well endowed states and who will be speaking with various folks there.

So the group is organizing itself relative to communication with the family.

5) BAA Policy Board – Nancy Cox/Mike Harrington

Nancy – The group asked us to talk to the Policy Board of Directors, convey our thoughts on the Ag on the Hill Exhibits.

Mike – I did send a full set of recommendations regarding the Ag Science on the Hill that came from the ESCOP Communications and Marketing Committee both to the Chair - John Talley. Have not heard anything yet. One particular recommendation that the committee was keyed on is that every exhibit provide some demonstration of the leverage of the Federal Funds that are going into these activities.

Nancy – Of course a lot of the discussion has been about the REFORM-21 and CREATE-21. They have also made their member assignments for 2006 and I've been put on the Farm Bill Committee to represent the Policy Board of Directors. The group has another meeting on March 21st and 22nd at the University of Connecticut and the next one after that will be joint with the ESCOP group.

6) NASDA – Mike Harrington

Miley Gonzalez, State Director of Agriculture in New Mexico and I have discussed back and forth of how to initiate a relationship with the western states Directors of Agriculture. &As a result of these efforts the National Association of State of Directors of Agriculture and their Executive Board thought that this was something that would be desirable at the national level.

&A meeting was held on Sunday at the NASULGC Meeting with a small group of the NASDA Executive Board members and a large group of Deans and Executive Directors from our system.

Discussions: Farm Bill
Think Tank Proposal
NASDA Priorities
Our System Priorities

&Agreement to share ideas back and forth and when our Farm Bill priorities are organized, whereas they will be useable for them – we will provide these ideas.

&Suggestion: That we provide CREATE-21, because they might be interested in using that as their suggestion for various activities/initiatives.

&Suggestion: That someone (possibly Fred or Jeff) to speak at their national meeting in February. The invitation has been issued – awaiting to hear from Fred or Jeff.

We come to the basic understanding that we need to have area of importance in order to be able to work on something. This is an exploratory thing; there have been false starts at this in the past and we will see where it leads.

7) Partnership Committee – Eric Young

The Co-Chairs of the partnership committee will be a representative from the System, of CSREES, and one of the COP's. The COP Co-Chair will be Jim Weinburger from the System from West Virginia (Larry Miller: Acting as CSREES Co-Chair to replace Gary Cunningham).

Presentation by Alex Graham – its an association of professionals who gather information (or intelligence) about competitors. He mentioned that Universities might benefit from that kind of activity.

Mike: Public Survey: There were 60 responses of those recognizing the importance of publications and thought that they had an impact on funding they receive. But no one was willing to pay for national publication.

Working on putting up a web site for the Partnership working group.

The new Deans, Directors and Administrators Orientation will be the week of December 4, 2006.

8) Ag Science – No discussion.

9) Standing Committee Reports – LeRoy Daughtery

We had a budget/legislative conference on last week and went over some issues. We did a zoomarang survey of the Experiment Station Section because we did not have our San Antonio meeting. The priorities that we had for 06 and 07 have not really changed that much.

Other areas discussed were the possibilities of cross walking between the NRI priorities.

All areas in the cross walking were discussed and are being worked on and might have it done before December. It was indicated that the way they currently receive input on the NRI priorities was interactions with the scientific societies, interactions with the review panel, with various trade organizations, etc. We expressed that we would like to have some significant input, into the priorities and special interests of funding and this is an ongoing discussion.

Meeting adjourned at approximately 3:46 PM.

Notes taken by Mrs. Esther Easley, Administrative Assistant to A.L. Parks.