

NRSP1 Management Committee Call: Agenda

12/7/2017 at 1 pm ET

Connect via Zoom: Join from PC, Mac, iOS or Android: <https://msu.zoom.us/j/457893395>; Or join by phone: +1 646 876 9923 or +1 669 900 6833 US Toll Meeting ID: 457 893 395

NRSP1 Management Committee Members
Steve Loring (AA; Chair), WAAESD Jeff Jacobsen (lead AA), NCRA Adel Shirmohammadi (AA), NERA Keith Owens (AA), SAAESD Chris Hamilton (NIMSS lead), NCRA Sarah Lupis (Impact Communications Lead), WAAESD Alton Thompson, ARD Mike Harrington, WAAESD Rick Rhodes, NERA Eric Young, SAAESD David Leibovitz, NERA Donna Pearce, SAAESD Alton Thompson, ARD Christy Rich (NIMSS User), Purdue University Robin Williams (NIMSS User), VA Tech Bart Hewitt, NIFA Sara Delheimer (ESS Impact Writer), Ex-officio Email list: nrsp1@escop.info Committee Page: http://escop.info/committee/nrsp-1-management-committee/

Participants: Steve Loring, Jeff Jacobsen, Robin Williams, David Leibovitz, Mike Harrington, Bart Hewitt, Sara Delheimer, Keith Owens, Sarah Lupis, Adel Shirmohammadi, Chris Hamilton (recorder)

Call Notes and Agenda:

1. Welcome and roll call (Steve, Chris) – Done, see Participants list above
2. Introduction of new NIMSS user-member Robin Williams (Steve, Chris) - Robin Williams is a new NIMSS user member on NRSP1 and she works in the VA Tech AES office.
3. NIMSS update, comments & suggestions from users (Chris) – See below for updates made in the last 3 months. Mike asked whether participant lists can now be downloaded in to Excel and Chris answered yes, they are available by station as .csv downloads. Users should contact her if they need any other data pulled from the system, since the developers can do this, upon request, without needing to create a function for a one-time or rarely conducted query.

4. Impact Communications update (Sarah, Sara) – Please refer to the Impact Communications Update document. Sara and Sarah presented from this document. Brief discussion on the two different styles or formats being explored with the Impact Statements. Impact Writing Workshops are in demand and the developed materials are in use with numerous training sessions.
5. Other business – Discussion ensued on the *Impact Writing Workshops for Multistate Projects: Selection Process & Requirements* document sent to the Committee by Sarah Lupis. Adel asked about the purpose of these workshops, since formal impact statements are already created by Sara D. Sarah L. indicated that these workshops will assist committees to present better impacts to Sara in their annual reports, as well as improving their ability to share their research with other stakeholders.
 - a. **Action:** Sarah and Sara will send information to non-WAAESD directors on what it takes (cost, details, etc.) to host an impact workshop (~2.5 hours) at their institution outside of the normal NRSP1 process.
 - b. **Action:** Sarah will send out the finalized *Impact Writing Workshops for Multistate Projects: Selection Process & Requirements* document to regional associations very soon, as well.

Call adjourned by Steve Loring at 1:38 pm ET.

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NIMSS Modifications and Updates (since mid-September)

- A. Added ability for station directors to edit Appendix Es on draft projects
- B. Added password reset button to user search (RSA view only)
- C. Created automatic process to send report reminders
- D. Added project type (Research, CC, ERA, etc.) data to proposals
- E. Implemented automatic project termination / Adjusted project termination time
- F. Corrected issue with spacing in WYSIWYG text editor
- G. Added missing title field to NRSP basic view
- H. Initiated port of NIMSS to new Laravel framework (4.2 to 5.5)