NRSP1 Call Notes: November 10, 2014

** Please note that NRSP1 and the NIMSS Redesign overlap, but are essentially two distinct groups.

Participants: Tammy Heil, Steve Loring, Angie Dangerfield, Sarah Lupis, Bart Hewitt, Donna Pearce, Jeff Jacobsen, Dan Rossi, Rachel Unger, Katelyn Sellers, Rubie Mize, Adel Shirmohammadi, Mike Harrington, Bill Brown, Shelley Whitworth, Chris Hamilton (recorder)

Action Items:

1. Chris will contact Jason about joining NIMSS Redesign/NRSP1 Calls, as needed.
2. All: Please contact Chris and Sarah if you wish to help with the new NIMSS look and feel. (e.g. Katelyn Sellers, Sara Delheimer)
3. Chris will contact Jason to ask about ability to include images/tables/figures into text editor box for proposals/reports.
4. Chris will ask Jason if Clemson will be using the NIMSS.net domain name or another.
5. Jeff Jacobsen will take over as NRSP1 lead AA for Adel (Rubie made this change in NIMSS; Bill Brown will remain as NRSP1 Chair.

Call Notes:

1. Current NIMSS Update: Rubie Mize
   - Codebase sent via FTP to Clemson
   - Working with Jason (Clemson ITT) to transfer a copy of the database, as well. This is a huge amount of data, so Rubie has created an access account for Jason on the current NIMSS server (Amazon Web Services, AWS). Rubie is waiting to hear back from Jason as to whether this level of access is sufficient or not.
   - Remaining NIMSS $20,000 from Rutgers account has been transferred to Clemson.

2. NIMSS Redesign Update: Chris Hamilton, Sarah Lupis
   - Discussed NIMSS Redesign Team Plan document. That and all other NIMSS redesign documents will be located online at: https://uwmadison.box.com/s/hjklci1yotnl1lcwpo7x
   - Chris/Sarah have had three calls/webinars with Jason (Clemson main developer) in October and November
   - Status of new NIMSS development:
     - Discussed numbering flexibility (26 digits)
     - We've been going through the pages, one by one and discussing what each function does/should do/link to/etc.
     - What's been built as of 11/6/2014:
       - Proposal System has been created, along with the approval process to move into a project.

- Project system has been created
  - All items in a project are indexed and searchable.
  - Attachment system has been built that will allow for uploading files to a project.
  - Project areas that have large text fields are now using inputs that mirror the features of Microsoft Word (WYSIWYG). Data copied from Microsoft Office applications will not lose formatting.
  - Revamped many data entry fields (Objectives, milestones, etc.) to allow for custom numbers of these items to be created and saved.
- Email system created to allow for customizing recipients and message.
- Distributed Search engine implemented across all data collection.
  - Allows for relevant searches to be returned much faster and with greater accuracy.
  - All fields are indexed and searchable.
  - Allows for more customized searches to be created.
- Additional system utilities created to better meet the needs of users.
  - Next steps: Look and feel. Please send ideas, examples to Chris, let her know if you'd like to help with this.
  - Other:
    - NIMSS redesign contract with Clemson resides with university attorney for review.. Will be signed by Clemson AES Director, George Askew and ESCOP Chair, Bob Shulstad.
    - Contract include a timeline and accomplishment/milestone components. More info on the timeline to come. Work is moving forward well, though.

3. Review of NRSP1 AAs and Chair position, keep or change?
   - Current NRSP1 AAs: Adel S. (lead AA), Bill B. (S AA), Jeff J. (NC AA), Steve L. (W AA)
   - Bill Brown, current NRSP1 Chair
   - Please note that NRSP1 and the NIMSS Redesign overlap, but are essentially two distinct groups.
   - Going forward: Jeff J. will be lead AA, Bill Brown to stay as NRSP1 Chair.

4. Future Calls: Quarterly. Next call will be on Monday, February 9, 2015 at 11 am CT. Check your email for the call-in number!