

**Minutes of the
ESCOP CAC Conference Call
January 9, 2006
3:00 PM (CST)**

- 1) The CAC conference call was called to order and opening remarks were made by Alfred L. Parks, ESCOP Chair.

Other participants were as follows:

Mike Harrington	Nancy Cox
Samuel Donald	Tom Fretz
Ron Pardini	Daryl Lund
Eric Young	LeRoy Daugherty

Call was made by Parks for any comments on the December 5th minutes. Call was also made by Parks for approval of the minutes. Motion was made and seconded to accept the minutes with necessary corrections. The members approved by unanimous vote, the minutes from the last CAC call meeting.

Call was made by Parks to approve the agenda at hand. Motion was made and seconded to accept the agenda with no corrections or discussion.

- 2) ESCOP Meeting Update – Sam Donald
The meeting is scheduled on the 27th of February from 1-5 PM at the Waterfront Building in Washington, D.C. Eric sent an e-mail to various ESCOP members concerning the upcoming meeting. That e-mail has information on the meeting rooms, time, etc.

The agenda is in process of being prepared. All and I will discuss it along with the ED's. There will be another conference call before the ESCOP meeting and the meeting information will be a part of the minutes as well as the call for agenda briefs late this month.

- 3) SAES/ARD Workshop – Ron Pardini/Mike Harrington
September 24-27, 2006 is the date scheduled for the workshop, to be held at South Shore, Lake Tahoe. Conference reservations have been made and no agenda have been prepared at this time.

The format for this meeting will be basically the same as the meeting previously scheduled in San Antonio, TX this past September, 2005. The reception on Sunday evening, the appropriate schedule for the Regional meetings, the ESS meeting, and then the workshop.

- 4) BAC Federal Budget – LeRoy Daughtery/Daryl Lund
LeRoy – Nothing new to report since the last CAC.
Daryl – The BRT will be coming forward soon with one-pagers in support of the FY –07 budget. Those will be sent to the B/L Comm for comment. The system will get the one-

papers that describe the FY2007 budget initiatives in mid-February after the BAC has finalized the FY 07 budget request..

There is a 1% recession across the board in the FY06 appropriations and by now all of the directors have received their notification of Hatch, Evans-Allen, Extension, etc. allocations.

The BAC meeting will be February 8th in Washington, D.C. starting at 12:00 noon to 12:00 noon February 9th and that will be immediately followed by a Farm Bill Committee and CREATE-21 Committee joint meeting.

5) Farm Bill Re-Write Meeting – Daryl Lund

The Farm Bill Committee meeting will begin on February 9th at 12:00 noon and end on Friday, February 10th at 12:00 noon. All the sub-groups are being supported by all the EDs.

6) CREATE-21 – Daryl Lund/Mike Harrington

Daryl – Membership of CREATE-21 has been expanded to include all sections of the NASULGC family. Steve Slack is an additional ESCOP Representative. He is also on the Executive Committee. A committee chaired by Lorenza Lyons has been appointed to draft a certification process for allocation of federal base funds.. Mike Harrington is on this sub-committee. Mike – Regarding thoughts on the certification process, we were to respond to the subcommittee with some ideas by the 3rd of January and it got buried in a letter and just recently the subcommittee received some ideas for the certification process.

Daryl – We also will be sharing with ESCOP /ESS the materials that are developed to describe CREATE 21. These materials will be distributed fairly soon. The other thing we have done on the ESCOP side is that each ED has organized a teleconference for directors in his respective region.. Eric has his teleconference set-up for the 11th of January and NCRA's is set-up for the 19th. Tom Fretz has already had his teleconference and Mike has one set-up for 10th of January and another scheduled on Friday, January 13th.

Sam Donald – We are in the process of scheduling a teleconference for the 1890s, but we are going broader than research. Lorenza Lyons is involved; Carolyn Brooks and Noland Williams from the 1890s will also be a part of the conference call.

7) BAA Policy Board – Nancy Cox/Eric Young

There has not been any activities other than CREATE-21 effort since our last conference call. The next meeting of the Board is March 21-22 in Connecticut.

8) Partnership Committee – Eric Young

The CSREES decided to include all partnership committee members in their Task Force. They are looking at how to respond to the customer satisfaction survey.

There is a conference call on the 12th of January and another conference call sometime in

February. And they want to have a face-to-face meeting for a day sometime in March 2006.

- 9) Water Quality/Quantity Seminar – Daryl Lund
The seminar in Milwaukee will be on January 17. The preparation is going very well.

Jack Payne has moved to Iowa State as the new Vice-Chancellor for Extension and will not be involved in the seminar planned for Utah in August 2006.

Mike: I spoke with Jack before Christmas and he asked Nancy Neffer and Reagen Watson to serve as organizing co-chairs. And the latest information I have on this event is that it will be held August 28 - September 1, 2006 in Salt Lake City, Utah.

- 10) DOE-NASULGC Initiative – EDs

Mike: A conference call was held on late Friday, (January 6th) of the working group and based on that call – all projects are moving forward.

Project 1: Is the Northwest Extension Interview Program and that involves Alaska, Oregon, Washington and Idaho. We have done trainer-to-trainer workshops in Oregon, Washington and Idaho and those have gone very well. Plans are to have a much broader training workshop in Anchorage, Alaska on February 16th; things are going very well; money is in the process of changing hands and people are out meeting in their local areas and the objective of this is to connect agency personnel with energy efficiency and renewable energy information in the National EERE Information Center.

Project 2: Relates to using the building America information in the Southern region, however, this was delayed because of Hurricane Katrina and as a result to the call on Friday they are looking at doing a multi-state project with DOE involving all of the states in the Southern region in Extension.

Project 3: Is designed to use our outreach school programs to deliver DOE or EERE information and the pilot project last year went very well and that was expanded (doubled in size). There was a training held at the National Renewable Energy Laboratory in Golden, CO – December 5th. There were 30 states who applied to be involved this year. Mike, Stan Bull (at NREL) and I had discussed the wind energy meeting that was scheduled for April. However, NREL had major budget cuts recently. They are not sure exactly which programs will be down sized, therefore, it was decided to delay that workshop. Not sure about Project 4.

Project 5: Was reported on by Joe on Friday and progress is being made and the committee is trying to identify mechanisms for encouraging revise IPA's with the people at DOE. And we wanted to look at a long term agency needs and whether our education system was meeting those needs.

- 11) Ag Science Exhibition and Reception on Capitol Hill – EDs

No target date has been set as to the announcement of who has been selected to prepare an exhibit. The deadline for submitting proposals was December 30.

Sam Donald will send an e-mail to the ESCOP members stating if they are going to attend the exhibit on the Hill or if not register for the CARET, however, they need to let Eddie Gouge know, and possibly send hotel information as well. The hotel information

came in the mail just before Christmas: Wyndham City Center Hotel; 114 New Hampshire, Ave., NW, Washington, D.C., 202-775-0800.

12) Standing Committee Reports

LeRoy: a) Budget and Legislative: Writing groups of B/L Comm members have been assigned to each of the priority areas to review the details of the sub-headings and descriptions of the priorities, and the deadline is around the middle of January.

Daryl: The B/L Comm call-in is January 20 and everything will be ship-shape prior to the BAC meeting (Feb 8-9) and then all FY 06 budget materials will be reviewed at the ESCOP meeting.

Tom Fretz: b) Communications and Marketing: The impact writers will not be coming to Washington, D.C. to write the Science and Education Impact Sheets for 2005. A survey indicated that the preferred method for communicating with Legislative staff was through an electronic communication, and the CSREES staff are currently discussing a revised marketing plan. To date, it has not been determined if the various States will be asked to submit the usual impact statements to the national impact database. The most recent thinking is that CSREES will collect impact statements from the system in the national database to employ in developing the new marketing instrument. A final decision on the database submission will be forthcoming from CSREES. There's a strong interest in developing marketing communications that are more connected to some of the funding priorities.

Eric Young: c) Science and Technology: Nothing to discuss at this time. Will talk to Steve sometime this week.

Meeting adjourned at approximately 3:50 PM.

Notes taken by Mrs. Esther Easley, Administrative Assistant to A.L. Parks.

**Minutes of the
ESCOP CAC Conference Call
February 6, 2006
3:00 PM (CST)**

- 1) The CAC conference call was called to order and opening remarks were made by Ron Pardini in the absence of Alfred L. Parks, who joined the conference after his flight landed in Houston at about 3:20p.m.

Participants were as follows:

Ron Pardini	Mike Harrington
Samuel Donald	Eric Young
Rubie Mize	LeRoy Daughtery
Daryl Lund	Elsie Easley
Alfred L. Parks	

- 2) ESCOP Meeting (February 27th) – Al Parks/EDs.
This meeting will be held in Washington, DC in the Waterfront Building, Room 1410 A, B and C; Sam Donald will send to ESCOP members other pertinent information.
- 3) SAES/ARD Workshop – Ron Pardini/Mike Harrington.
Planning is ongoing; will provide more information at the ESCOP meeting.
- 4) BAC Federal Budget – LeRoy Daughtery/Daryl Lund
Following the last conference call the committee refined the priorities, which are base funding (9% increase) and some targeted enhancement accounts. There will be more to talk about at the BAC meeting later this week.
- 5) ESCOP Survey on NRI Priorities – Mike Harrington
Today we have 34 responses to the ESCOP survey. There are 11 responses each from the Western and Southern Directors. There are 7 responses from the North Central, 4 from the Northeast and 1 from the ARD. On last week, I sent out a request for an extension of that deadline (February 10th) and all of you folks, particular the Executive Directors, we need to make sure we get participation from our respective groups so that we could have a meaningful in-put into this process.
- 6) Joint Farm Bill Rewrite and CREATE-21 Meeting – Mike Harrington/Daryl Lund
The Farm Bill Committee and CREATE-21 Committee are meeting this Thursday and Friday and everyone should have received an update from the CREATE-21 group on last week and that brings everything up to speed. One thing that we are working on is a frame work for the certification process. I serve on a sub-committee that is looking after that process. The intent of this upcoming meeting is to have a committee sign-off on a draft certification process and send that out to the family for comments and adjustments as needed.
Most of the Farm Bill Sub-Committees have developed draft language and this all have been forwarded to Jeff Armstrong the Farm Bill Committee Chair. And what we're

planning to do next is to look at what we have and refine that as needed.

7) Standing Committee Reports – LeRoy Daughtery/Daryl Lund

a) Budget and Legislative – all have been discussed.

b) Communications and Marketing – Rubie Mize for Tom Fretz

A teleconference call meeting for this committee has been organized for March 31st from 9-10a.m Eastern; nothing more to add.

(Ron Pardini Statement: A note was sent to everyone indicating that the impact writing is off for this year. The thing that is still open but hasn't been heard from is whether they will ask for submission into the National Database on impact. As mentioned before they are trying to develop a more useful marketing scene that would have online activities and that hasn't come forth yet out of CSREES.)

c) Science and Technology – Eric Young/Steve Pueppke

We are making contact with the people to help with the road map addendum. I will be working with a writer here at NC State and Mike will be talking to the designer at the University of Hawaii to see if he would help us with the design. He is the one who did the design for the brochure of the road-map last time. We hope to have a draft ready for our committee meeting in April, 2006.

Meeting adjourned at approximately 3:29 PM.

Notes taken by Mrs. Elsie “Esther” Easley, Administrative Assistant to A.L. Parks.

**Minutes of the
ESCOP CAC Conference Call
May 1, 2006
3:00 PM (CST)**

- 1) The CAC conference call was called to order and opening remarks were made by Alfred L. Parks, ESCOP Chair.

Participants were as follows:

Sam Donald	Mike Herrington
Leroy Daughtery	Ron Pardini
Alfred L. Parks	Elsie R. Easley

Call for approval of the minutes from 4-10-06 CAC Conference call are delayed until all members view the previous minutes.

- 2) ESCOP and Joint COPs Meetings – Parks – have received a draft agenda on Joint COPs meeting. (Mike: There was a revised agenda from Eric on the 29th).
Parks: This is a revised copy which shows the ESCOP meeting starting at 8:30 to 11:45 on Tuesday, July 25th.
Sam and Eric communicated that to the ESCOP group which put the program together.
Other discussion: None.
- 3) BAA – Policy Board Action - Leroy Daughtery
The BAC recommended following the last conference call that the Policy Board exercises their 45 day option to get out of the Blue Ribbon Team Contract because of the changes and recommendation that they seek sole source with Cornerstone, and that is what the Policy Board has elected to do.
Parks - Everything is moving forward based on the last communication received.
Sam - Cornerstone will be asked to fulfill the remaining months until certain time RFP hits the streets and a new BRT is employed.
Parks – Everything will come up for rebid at the first of the year.
Leroy – Actually they want to have this ad out by Joint COPs time and the intent is to identify whoever the replacement is by NASULGC Annual Meeting.
Other discussions: None
- 4) BAC Report – Leroy Daughtery
Actions have been discussed in item 3.
a) Charge from BAA-Policy Board – Parks
All are satisfied with what is known about the BRT change.
b) Federal Budgets – None.
c) Hatch/CSREES Task Force Report – Mike Herrington
There was a face-to-face meeting in Kansas City. A draft concept was put together and that model was shared with a larger group within the Experiment Station group.
Feedback was developed, and it was sent back to CSREES and there was a conference

call on last Wednesday to discuss the up-shot of that model. A general idea of what the model entailed: Would be to take advantage of the current system; the proposal will utilize the current regional multi-state committees to do a review and make sure the proposals are as good as they can be, meeting minimum requirements of the RSA. They would then go from there to CSREES. At CSREES, a peer-review system that would likely use panels built around the seven challenges and the Science Road Map. And CSREES would pay for that. Proposal will be reviewed for scientific merit and then there will be a final step that would entail an administrative review, a group of folks from CSREES/Experiment Station Directors and it was suggested that the Executive Directors set on that panel. This group would make decisions about which proposals would be funded. One thing discussed is how we would make the awards and the best model is using a dollars per FTE or per scientist year calculations. And actually the data as a factor of two; between the lower number of dollar per FTE to the highest. We're looking at that and possible thinking of using a 3-year average.

In a way this would work for now – we're thinking this would be a cap on how much an institution could capture, of course they would be able to get the 35% that they would lose, and in the first year it takes affect – plus an addition 5% that could be obtained. Obviously, there are some new answers to this type of program because all would want to recover all the monies that they could potentially lose. And it may well be that you have University collaborations on two dozen of proposals in which all get selected as fundable and they would have met their cap through the funding of the first 15. And there may be other Universities who are collaborators on the other proposals who have not met their cap. So there are some logistics that we would have to work out on how this would be managed.

One of the concerns in the call on last week was that the initial review process at the regional level could not be seen as a process in which proposals could not be excluded.

Comments/Discussions: None.

5) Standing Committees Report:

a. Budget and Legislative – Leroy Daughtery

None

b. Communications and Marketing – Ron Pardini

There is a meeting next week in which I will be attending and will have something to report afterward.

c. Science and Technology:

Alfred Parks – Received something on science and technology from Eric Young.

Mike – They are working on an addendum to the Science Road Map. I have a copy and made a few comments to Eric.

Parks – The version I have is dated April 28th - Science Road Map Addendum.

There have been comments back and forth – any addition comments? None.

6) NMCC Meeting Report – Mike

It was a good meeting on last week. We had some time with Peter McPherson and Peter is very much a land grant university President. We had a discussion about EDs

assignments and at that time it was still not sure as to what would happen with North Central and Northeast regions. Right now we know that the North Central region have decided to search for a new Executive Director – Daryl will be retiring in December, 2006. And the Northeast will also be doing a search for an Executive Director – Tom Fretz has agreed to continue those Executive Director responsibilities after the first of the year – Tom is also stepping down in December, 2006. Eric is taking the responsibilities for the Joint COPs meetings and will also work on the agenda for the Section meeting.

7) SAES/ARD Workshop – Ron Pardini

We have a tentative agenda – Sunday, September 24th - Registration 4-6 PM and Reception 6-8 PM. On Monday – Continental Breakfast; 8:10 AM break into the various regional meetings. Each region will have an opportunity to have a 2-hour meeting; 10:30 -12 Noon ESS meeting for one and a half hour and lunch 12:15 - 1:00 PM and the ESS meeting will continue after lunch until 3:00 PM; a break then continue until 5:00 PM. On Tuesday, we start off with some programs: Continental Breakfast; 9:45 AM a program discussing Great Base and Natural Resource issues (wildlife, fire, water, etc.); a break. Mike and I talked about the possibility of a session on Bio-Mass and Bio-Energy. We will try and work with the folks at Oregon State on that; then lunch and at 1:15-3:00 PM Plant Germ Plasma (Tom Fretz wanted to discuss the current plant germ plasma); break, and 3:15-5:00 PM as part of the science and technology - Eric wants to talk about developing NRI Priorities and there will be break-out sessions and at 5:30 dinner on Lake Tahoe. Wednesday, Continental Breakfast; 8-9:45 AM a session on Supply and Agriculture. Section 6: 10:15 to 11:45 FY 2008 Budget Priorities, then lunch on your own.

Mike – Correction: Section 6 is FY 2009 Budget Priorities.

Ron – If this agenda is how we want to proceed for the section meetings because we need to pull the plug, the trigger on this – Tom has spoke with his group about the germ plasma system; Daryl working on the budget Priorities and then only thing that is different is that NRI priorities settings - which we were going to do last year and the only new item is the Bio-Mass/Bio-Energy session. I think we should be able to send out this tentative agenda.

Parks – I agree. Do we have any tag-a-long meetings like NABC?

Mike – NABC usually meets around the Joint COPs time. They want to meet in conjunction with the Section.

Ron – We will make the corrections on the agenda and send it out.

Other discussions – None.

Meeting adjourned at approximately 3:35 PM.

Notes taken by Mrs. Esther Easley, Administrative Assistant to A.L. Parks.

Minutes of the
ESCOP CAC Conference Call
June 5, 2006
3:00 PM (CST)

- 1) The CAC conference call was called to order and opening remarks were made by Alfred L. Parks, ESCOP Chair; May 1st minutes and today's agenda were approved.

Participants were as follows:

Sam Donald	Daryl Lund
Eric Young	Mike Harrington
Ron Pardini	Leroy Daugherty
Alfred L. Parks	Ruby Mize (for Tom Fretz)

- 2) ESCOP and Joint COPs Meetings-
There were discussions of draft agendas that have been circulated. It was noted that there needs to be some communication with ECOP regarding the Joint ESCOP/ECOP meeting; Eric Young agreed to do this.
- 3) BAA-Policy Board Action (BRT change)
Eric Young reported that there was nothing new to report (note: see minutes of May 1st CAC Conference call). However, he briefly mentioned actions that have taken place in regards to changes at the BRT and that a RFP for a new BRT would be ready for the Joint COPs meetings.
- 4) BAC Report -
 - a) Charge from BAA-Policy Board (BRT change) - nothing else to report other than Fred H. now works for Cornerstone, the current BRT.
 - b) Federal Budgets -
Daryl Lund reported that ESCOP budget priorities have been sent to the BAC.
 - c) Hatch/CSREES Task Force Report -
Mike Harrington reported that there had been a face-to-face meeting about two weeks ago; and that there has been a series of conference calls regarding the RFA. Pertinent NMISS data for three years will be used where appropriate.
- 5) Standing Committees Reports -
 - a) Budget & Legislative -
Leroy Daugherty indicated that there was nothing to report that hasn't already been discussed previously.
 - b) Communications and Marketing -
Ruby Mize reported for Tom Fretz that there had been a meeting on May 23rd

of the Committee and that they had worked on a logo for the ESS. They also indicated that the Committee wanted to encourage ESCOP to continue its support of Ag Day on Capitol Hill activities. Additionally, two recommendations, one dealing with the Ag Day issue and the other with an ESCOP marketing plan;

- (i) ESCOP should continue to encourage the system to conduct a survey of the Ag Science on the Hill to determine if there is a positive cost benefit associated with this activity. The survey should include the institutions that participated in the exhibit and the attendees. The committee also reiterated its earlier recommendation to focus the exhibit around a theme. For next year, the committee recommends the theme to be "Protecting the Homeland".
- (ii) The committee will submit a proposal for consideration by ESCOP for a minimal funding support to initiate activities in developing a Strategic Communication and Marketing Plan for ESCOP. The committee will recommend hiring professional help to develop the outline along with a full cost estimate.

The minutes of the committee's meeting will be posted on the ESCOP website.

c) Science and Technology -

Eric Young reported for the Committee and referred attention to an email that had been circulated regarding NRI priorities. Additionally, Eric discussed printing of the 2006 update of the Science Roadmap for Agriculture brochure at a cost of less than \$2/copy for 500 copies; 100-150 copies will be distributed at the Joint COPs meeting; and the document will be distributed as a PDF to all as appropriate.

6) ESS/SAES/ARD Workshop -

Ron Paradini reported that plans are well underway regarding the 2006 ESS/SAES/ARD Workshop scheduled for September 24-27, 2006 in Lake Tahoe, NV. He reported that registration, hotel, and related information (including the proposed agenda) could be found at www.ag.unr.edu/naes/2006.htm as well as in the ESCOP Workroom.

7) Future CAC Conference Calls -

Sam Donald reported that he would be retiring on June 30, 2006. However, he would continue to be on the CAC Conference calls for July, August and September.

8) Other Activities -

a) CREATE-21 - Mike Harrington and Daryl Lund gave a detailed update on CREATE-21. They reported that each Regional group (including ESCOP) had been requested to weigh in on this by June 16th. It was noted that most groups had already met or would be meeting soon, and the responses to date seem to be positive. Whether USDA is on board is still an unanswered question; ARS is having issues with the funding.

Minutes of the
ESCOP CAC Conference Call
September 11, 2006
4:00 PM (EST)

- 1) The CAC conference call was called to order and opening remarks were made by Alfred L. Parks, ESCOP Chair; Minutes of previous meeting were not available; Chair called for approval of agenda.

Participants were as follows:

Daryl Lund	Nancy Cox
Mike Harrington	Harriett Sykes (for Mike Harrington)
Leroy Daugherty	
Alfred L. Parks	

- 2) ESS/SAES/ARD Workshop-
Harriett Sykes reported for Mike Harrington that section agendas had all been finalized (including workshop agendas) and would be posted on the website by COB today.
- 3) Joint Farm Bill and CREATE-21 Meeting -
Daryl Lund reported on meeting and made specific comments regarding preliminary results of voting on CREATE-21. Preliminary results were showing with approximately a 50 percent return rate that the votes were coming at around 90 percent in favor. The question was raised regarding next steps – which is to send memo forth to the policy board for action.
- 4) BAA – Policy Board Action -
Nothing new to report other than the vote on CREATE-21, the shaping of the message, and dividing who speaks now?
- 5) BAC Report –
Leroy Daugherty reported briefly on the face-to-face meeting that was held in Portland and the recent conference call. Issues of meeting and conference were:
 1. Selection of Advocacy Company. Eight (8) proposals were received and pre-screening had taken place. The top three, or fewer candidates will be interviewed before recommendations will be presented to the body.
 2. Top Legislative Budget Priorities: a) Hatch, b) Multi-State, and c) NRI
- 6) Standing Committee Reports -
 - a) Budget & Legislative –
Leroy Daugherty indicated that there was nothing new to report.
 - b) Communications and Marketing –

Daryl Lund reported that the committee was working with the Institute of Food Technology to do some media training around several topics. Current plans are underway to do some media savy training on the subject of obesity.

- c) Science and Technology –
Nancy Cox reported that the Committee has developed a survey on NRI funding and that the results of the survey will be presented at the meetings in Tahoe.

7) Grantsmanship Workshops –

Three (3) workshops had been planned:

- a) One conducted by Tom Fretz and Mike Harrington last week in Puerto Rico.
- b) Second one scheduled for Dallas, October.
- c) Third one TBA in Guam this fall.

8) Partnership Working Group –

Nothing new to report.

9) Other –

Encourage everyone to participate in meetings later this month in Tahoe.

Minutes of the
 ESCOP CAC Conference Call
 November 28, 2006
 4:00 PM (EST)

Attendees: Ron Pardini, Eric Young, Mike Harrington, Bruce McPheron, Tom Fretz, LeRoy Daugherty, Daryl Lund, Harriet Sykes

11/28/06 Assignments		Status
Pardini	Work with Lund and Harrington to develop a letter to send to all regions regarding possible policy change to require impact statements for mid-term reviews and renewal proposals	
Harrington	Work with Lund and Pardini to develop a letter to send to all regions regarding possible policy change to require impact statements for mid-term reviews and renewal proposals	
	Provide handouts on CREATE-21 for New Deans/Directors Workshop	
	Identify an 1890's rep. to the agenda/structure planning committee for the Fall SAES/Workshop	
	To work with Pardini, Arlen Leholm and someone from CSREES - perhaps Ralph Otto regarding possible research awards	
	Make arrangements with Eddie Gouge of NASULGC regarding attendees from ESCOP to the Ag on the Hill exhibit	
Sykes	Send information on the ESCOP logo to Tom Fretz	Done
	Send dates and information on CAC conference calls to CAC, and new ED's	
	Will set up a conference call when the group membership has been established regarding ESS awards - conference call to include Pardini.	
Lund	Work with Pardini and Harrington to develop a letter to send to all regions regarding possible policy change to require impact statements for mid-term reviews and renewal proposals	
Young	Provide handouts on the Multistate System for New Deans/Directors Workshop	
	Review all pages of the new ESCOP website before activating the new site.	

1. CAC call schedule either the 3rd or 4th Tuesday of the month at 1:00 PM PST beginning January 2007. (Sykes)

The CAC calls will be at 4:00 EST/EDT on the 3rd Tuesday of each month (12/18/07, 1/16/07, 2/20/07, 3/20/07, 4/17/07, 5/15/07, 6/19/07, 7/17/07, 8/21/07, 9/18/07). The call in number for all the scheduled calls is: 970-491-2601

2. Communications and Marketing committee/strategic marketing plan (Arkin/Fretz)

Met by conference call 11/28/07. Committee needs to determine the audience - may be done by a survey.

Lund suggested that the committee use the ESCOP logo. Sykes mentioned that the ESCOP logo had been developed for use in ESCOP communications approximately 20 years ago. She will send the information on the logo to Fretz.

The ESCOP logo, with the identification of affiliation, should be used for every publication.

The committee will meet with potential contractors for development of the marketing plan in late February 2007.

Lund suggested that Arlen Leholm serve as the Executive Vice-Chair of the committee to replace Tom Fretz.

3. Budget and Legislative Committee Survey (Daugherty/Lund)

Daugherty has been trying to set up a conference call with the committee to deal with the priorities that were developed at the Tahoe meeting.

Lund indicated that Nikki has developed a draft survey to be sent to the entire committee - probably 11/30 or 12/1.

4. Institutionalizing Impacts from the Multistate Program (Pardini/Harrington)

Pardini indicated that he had contacted Janet Allen to see if impact statements are needed for this year. The impact statements that are submitted this year will be used in contacts with Congress and for radio programs.

Pardini commented that it may be possible to avoid duplication by incorporating the annual reports with the One Solution system.

Pardini questioned whether impacts should be required for new proposals and mid-term reviews of projects. The Western Region had a coordinating committee of impact writers at one time. It ended when travel funds were not available and the writers were not motivated to meet.

Lund commented that the North Central Region required each project to have impact statements submitted for mid-term review and at renewal of a project. There is an example on the NCRA website.

Pardini, Lund, and Harrington will develop a letter to all regions to request that a plan be developed for developing and presenting impacts.

Fretz asked about the expert listing - who maintains it? Lund indicated that the expert listing has been shelved until a plan is developed.

5. Structure of future ESS meetings (Harrington/McPheron)

McPheron questioned how much time would be freed by providing written reports of each of the committees instead of having the reports presented on information that is already available. Less information and more interaction is preferable.

McPheron asked who was responsible for the subject matter of the meeting. Harrington indicated that the Chair was responsible for the ESS meeting and the host was responsible for ½ day to present items of specific interest to the state.

Pardini indicated that he will appoint a committee to develop the meeting agenda/structure that will be composed of the following:

- 1 1890 representative - Harrington is to identify
- 1 NCRA representative - Forest Chumley (a possibility)
- 1 WAAESD representative - Pardini
- 1 NERA - McPheron
- 1 SAAESD - Mark McLellan
- 5 Executive Directors

6. New Deans/Directors Workshop (Young)

Young reported that Wade had send latest registration list for the New Deans/Directors Workshop and that 70-80 people are registered. There will be a working dinner and information regarding the structure of the Multistate System and CREATE-21 will be distributed. Harrington and Young will bring the handouts.

7. Plant Germplasm Task Force Update (Fretz/Sommers)

Fretz indicated that there will be a day-long meeting on 12/19/06 in Washington, DC on changes in funding strategies. Hefferan and Knipling are to make an appearance at the meeting.

The committee plans to develop a white paper for distribution to the directors - through the regional associations.

Harrington was to contact Ralph Cavalieri regarding support for W6 and NRSP5. He reported that he had been unable to establish contact with Cavalieri - but will continue to try.

Fretz has data on a spreadsheet for analysis - but he needs information on in-kind commitment.

Lund indicated that Cavalieri needs to indicate his emergency needs for distribution to the directors. Action needs to be taken to avoid shutting down NRSP5 and NRSP6.

Fretz commented that 45 years ago, each region agreed to take responsibility for support of a germplasm center.

8. Research Awards for NASULGC or ESS (Pardini/Harrington)

Pardini commented that Extension had given awards for several years and suggests awards for the ESS.

Fretz noted that it needs to be done in partnership with CSREES.

Harrington will work with Ron Pardini, Arlen Leholm, plus someone from CSREES - perhaps Ralph Otto to evaluate the possibility of ESS awards.

Sykes will set up a conference call when the group membership has been established - conference call to include Pardini.

9. NIAS recommendation to identify molecular biologists to interact with DHS National Science Advisory Board for Biosecurity (Nipp)

Terry Nipp did not participate in the conference call - no report was given.

10. ESCOP listserves/New website (see <http://lgu.umd.edu/ESCOP/index.cfm>) (Sykes)

Sykes reported that a new ESCOP website had been developed and was almost ready to launch. It needs approval from the CAC before activation.

The programmers are trying to find a way to automatically update the committee group lists when a change is made in the ESCOP website listings. Until that time, the group lists established at North Carolina will continue to be in effect.

By unanimous approval, the CAC recommends that the current website be shut down and the new site be activated. Young will carefully review all pages of the new site before its activation. There will be a forwarding link on the current ESCOP website. The change is to be communicated to all AES directors and NASULGC will be asked to notify the BOA Assembly.

11. ESCOP Winter Meeting possibly Feb. 27 in conjunction with the AHS-CARET Hill visits and the Science on the Hill Exhibit (All)

The next ESCOP meeting will be February 27, 2007 in Washington, DC, one day prior to the Ag. On the Hill exhibit. The meeting will be ½ day in duration - 1:00 PM to 5:00 PM.

Harrington will make arrangements with Eddie Gouge at NASULGC regarding attendees from ESCOP to the Ag on the Hill exhibit.

12. 2007 ESS meeting dates (McPheron)

McPheron reported that the ESS meeting plans are beginning to take place. The meeting may not start until noon on 9/17/07. A reception is planned the evening of 9/16/07 and the meeting will end midday 9/19. If the meeting starts the morning of 9/17, a ½ day block of time may be used for participants to visit downtown historical sites and local restaurants.

13. Other

- A. Is ESCOP to continue support of NCFAR? They want an indication of intent by 12/31/06. Support will not be discussed until the February 27 ESCOP meeting.

Minutes of the
 ESCOP CAC Conference Call
 December 19, 2006
 4:00 PM (EST)

Attendees: Ron Pardini, Ralph Cavalieri, Steve Slack, LeRoy Daugherty, Ron Pardini, Tom Fretz, Dan Rossi, Al Parks, Mike Harrington, Eric Young, Arlen Leholm, Bruce McPheron, Harriet Sykes

Job Jar

12/19/06 Assignments		Status
Pardini & Harrington	Work with Lund to develop a letter to send to all regions regarding possible policy change to require impact statements for mid-term reviews and renewal proposals	In progress
Harrington	To work with Pardini, Arlen Leholm and someone from CSREES - perhaps Ralph Otto regarding possible research awards	In progress Tom Bewick to be contacted
Harrington	Make arrangements with Eddie Gouge of NASULGC regarding attendees from ESCOP to the Ag on the Hill exhibit	To be done
Sykes	Will set up a conference call when the group membership has been established regarding ESS awards - conference call to include Pardini	
McPheron/ Fretz	Contact Burr to see if he is willing to serve on the NPGCC committee	
Leholm, Harrington, and Young	Create a strawman poll regarding awards - similar to that used by Extension	

Job Jar Assignments from 11/28/06 Call - Completed

1. Harrington and Young - Provided Handouts on CREATE-21 for New Deans/Directors Workshop
2. Harrington - MacArthur Floyd to serve as 1890's representative to the agenda/structure planning committee for the Fall SAES/ARD Workshop
3. Sykes - Sent information on the ESCOP logo to Tom Fretz
4. Sykes - Sent dates and information on CAC conference calls to CAC and new ED's
5. Young - Reviewed all pages of the new ESCOP website prior to the activation of the site

1. Status of Job Jar – see page 1
2. Communications and Marketing committee/strategic marketing plan (Arkin/Fretz)

Fretz indicated that the Communications and Marketing Committee is trying to meet face-to-face, probably in February. They will decide on logo development at that time.

3. Budget and Legislative Committee (Daugherty/Lund)
 - a. Priority Survey
Harrington reported that a Zoomerang survey is ready for input and that the directors have been notified.
 - b. FY 07 Budget Continuing resolution
 - i. Congress has indicated that it will pass a continuing resolution that will remove all earmarked funding. It will not be a standard continuing resolution. This could be a huge problem for universities. If earmarked funds go away, it may require furlough of personnel.
 - ii. The Budget and Legislative Committee is trying to determine mechanisms to keep funds. A Modified 406 is a possibility. It would need to be put into formula because it involves Extension funds. Cornerstone will send information with instructions on talking points and possible solutions. Lund, Harrington, and Daugherty have developed a letter to alert the directors about the continuing resolution. Cornerstone is concerned that the funds will be used to fund other agencies - the immediate problem is to keep the money in CSREES. The funds could be used as a pool for competitive funds - rather than earmarked.

4. Impacts from the Multistate Program (Pardini/Harrington)

Pardini stated that he had nothing new to report.

5. Structure of future ESS meetings (McPheron)

McPheron stated that he had nothing to report.

6. Plant Germplasm Task Force Update (Fretz/Sommers)

Comments included in Item 8.0

7. Research Awards for ESS (Pardini)

a. Appoint committee

A committee of one representative from each region should be appointed to conceive the program and develop the selection criteria.

Leholm, Harrington, and Young are to create a strawman poll regarding awards - similar to that used by Extension.

8. Plant Germplasm NRSPs

Fretz indicated that the NRSP and Germplasm Task Force had met and are in the process of developing a white paper. They will likely recommend continuation of funding of four regional trusts. A committee of three ARS, three CSREES, and three AES representatives will develop the white paper.

NRSP5 and NRSP6 meet the NRSP intent. The NRSP Oversight Committee recommendation was too harsh for 2007. All other NRSPs have outside funding except NRSP5. The hope is to find a way to get an additional \$50,000 more for NRSP5 by the end of the fiscal year.

The NE Region is not represented on NPGCC - Tom Burr (NY-G) was recommended as a representative. McPheron and Fretz will contact Burr to see if he is willing to serve on the NPGCC committee.

Cavalieri indicated that NRSP5 needs \$75,000 to \$100,00 to keep operating - and to fund six full-time and six part-time employees. He is recommending to revert back to the 2006 funding in 2007. Industry is contributing to the extent that they can.

The same is for NRSP6 - to increase funding from \$110,000.

The NRSPs are to provide their budget requests for FY2008 to the regional associations so that the NRSP review committee can have a sense of what the directors want after their spring meetings.

9. NIAS recommendation to identify molecular biologists to interact with DHS National Science Advisory Board for Biosecurity (Nipp)

10. New website (see <http://lgu.umd.edu/ESCOP/index.cfm>)

Young reported that the new ESCOP website was in process and that server space is expensive and may need to be evaluated. The NE region is currently hosting the new site at Maryland, but that the site could be moved.

11. ESCOP Winter Meeting Feb. 27 1-5 pm Waterfront Center (All)

No additional information was provided.

12. 2007 ESS meeting dates (McPheron)

McPheron reported that preliminary information is on the new ESCOP website (09/16/2007 ~ 09/19/2007 -2007 ESS/SAES/ARD Workshops.