**NIPMCC Executive Committee Meeting Minutes**

* **Date:** March 10, 2025
* **Facilitator:** Ada Szczepaniec

**Key Discussion Points**

1. **Approval of previous minutes**
	* Minutes from the last meeting (January 6, 2025) were shared and discussed. It was decided that, going forward, minutes would be shared beforehand for approval.
2. **NIPMCC / FIPMCC joint meeting, March 25, 2025, Washington, D.C.**
	* There was an in-depth discussion on the upcoming meeting with federal partners, including potential issues like a potential government shutdown and the need for an alternative meeting location.
	* Action item: Roger has reached out to APLU contacts and has secured backup meeting space.
	* Attendance concerns:
		1. Members expressed concerns about travel and hotel reservations due to uncertainties around the government shutdown.
		2. It was suggested that we take another poll to reassess members’ willingness to attend in person. Kadie sent this out on Wednesday, March 12.
3. **NIPMCC virtual meeting proposal**
	* As the in-person meeting for NIPMCC this march is a joint event with FIPMCC, organization of a short virtual meeting for the NIPMCC group was proposed to allow for the group to stay connected, especially since the next in-person NIPMCC meeting is one year away (March 2026). Fall dates were proposed, so the meeting will likely be in September or October.
4. **Follow-up from the International IPM Symposium**
	* Roger shared insights, including a discussion on the infrastructure survey and strategic goals.
	* Plans are underway to create a short and detailed version of the strategic plan with evaluation metrics.
5. **Ada’s goals as incoming NIPMCC chair**
	* Ada emphasized defining the role of state coordinators and improving infrastructure to support new IPM coordinators. She will take over strategic and executive committee planning to work on this initiative.
	* Key questions to address:
		1. What is the role of a state IPM coordinator?
		2. What does it mean to be successful in this job?
		3. How can we connect IPM coordinators with the broader enterprise of IPM organizations?
		4. How can IPM coordinators rely on their regional IPM centers to connect with other coordinators or federal partners on this committee?
		5. How can we make the roles of these positions clearer and simpler?
6. **Frequency of Executive Committee meetings**
	* There was a suggestion to hold Executive Committee meetings less frequently, on a quarterly basis instead of every other month. The next meeting is proposed for early June 2025.
7. **Federal funding and participation**
	* Bret Hess provided updates, sharing that there are federal funding uncertainties and travel restrictions affecting participation in meetings.
	* There was a discussion regarding phrasing and use of specific wording in grant reports.

**Action items:**

* **Roger Magarey** will reach out to APLU contacts to secure backup meeting space for March 25. *Completed March 12, 2025*
* **Ada Szczepaniec** will reach out to members regarding her goals as NIPMCC Chair, including defining the role of state coordinators and improving infrastructure to support new IPM coordinators.
* **Kadie Britt** will prepare and distribute minutes from the meeting.