**NIPMCC Executive Committee Meeting Minutes**

* **Date:** January 6, 2025
* **Facilitator:** Kadie Britt

**Key Discussion Points**

1. **Agenda for NIPMCC/FIPMCC Meeting:**
   * The agenda for the upcoming NIPMCC/FIPMCC meeting in late March in Washington, DC was discussed.
   * Suggestions were made to move evaluations to before lunch and the inventory of tools to after lunch.
   * Emphasis on allowing enough time for evaluations, potentially an hour and a half before lunch.
2. **Evaluation and Metrics:**
   * Discussion on the importance of evaluations and metrics for IPM (Integrated Pest Management).
   * Suggestions to include the term "metrics" in the agenda to clarify the focus.
   * Consideration of who will moderate the session on evaluations and metrics.
3. **Inventory of Tools and Resources:**
   * Discussion on the time allocation for the inventory of tools and resources.
   * Suggestions to focus on specific tools and resources, such as the resource database and impact writing.
4. **Impact Writing and AI Tools:**
   * Brief discussion on AI tools for impact writing, with a consensus that traditional methods might be more effective for now.
   * Emphasis on improving impact statements and utilizing existing tools and resources.
5. **IPM Symposium:**
   * Updates on the IPM symposium scheduled for early March.
   * Details on the USDA day and the technical committee meetings.
   * Logistics for poster presentations and AV arrangements.
6. **Stakeholder IPM Meeting Follow-Up:**
   * Plans for additional listening sessions for urban and school IPM.
   * Efforts to engage underserved audiences, including tribal colleges and Hispanic-serving institutions.
7. **Next Executive Committee Meeting:**
   * Discussion on scheduling the next executive committee meeting.
   * Agreement to hold the next meeting on March 17, 2025, after the IPM symposium and before the NIPMCC/FIPMCC meeting.

**Action Items**

* **Agenda Amendments:** Kadie Britt to amend the agenda based on the discussed changes and send it out for final approval.
* **Moderation Confirmation:** Follow-up with potential moderators for the evaluation and metrics session.
* **Poster Presentation Logistics:** Ensure poster boards are available and communicate details to participants.
* **Stakeholder Engagement:** Continue outreach to underserved audiences and finalize strategic plans by mid-February.

**Closing Remarks**

* The meeting concluded with a reminder to finalize the agenda and prepare for the upcoming events.
* The next executive committee meeting was scheduled for March 17, 2025.